

Shelter for Help in Emergency Volunteer Application Form

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| <p><u>For Office Use Only</u></p> <p>Date Application Received:</p> <p>_____</p> |
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Since 1979, the Shelter for Help in Emergency has worked to support and empower victims of domestic/intimate partner violence through a combination of trauma-informed residential and community-based outreach services, including a 24-hour hotline, emergency shelter, safety planning, information and referral, resource assistance, legal advocacy and court accompaniment, supportive counseling, outreach to the Spanish-speaking community, and programs for children and youth.

Personal Information

Name: _____

Address: _____

Phone: _____ Email: _____

Date of Birth: _____ Preferred Pronouns: _____

Best Days of Availability:

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Preferred Time:

Daytime Evening (5pm-9pm) Weekend Holidays

Do you prefer to volunteer?

Once a week Once a month As needed

Employment

Place of Employment: _____

Address: _____

Phone: _____ May we call you at work? Yes No

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Volunteer Application Form cont.

Education

Level of Education:

High School College Other

List any special skills/training you have that may be useful as a volunteer: _____

List any languages you speak other than English: _____

Other

What interests/hobbies do you have that may benefit you as a volunteer? _____

Have you volunteered with the Shelter for Help in Emergency in the past? Yes No

If yes, please list when and what kind of volunteer work you did: _____

Have you volunteered with any other organizations in the past? Yes No

If yes, please list the organization, when you volunteered, and what kind of volunteer work you did:

How did you learn about the Shelter for Help in Emergency?

Radio Newspaper Flyer Attended a Shelter event Friend

Other _____

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Volunteer Application Form cont.

References

Name: _____

Address: _____

Phone: _____ Email: _____

Relationship to you: _____

Name: _____

Address: _____

Phone: _____ Email: _____

Relationship to you: _____

Name: _____

Address: _____

Phone: _____ Email: _____

Relationship to you: _____

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Volunteer Application Form cont.

The topics covered in training can be difficult for anyone, and can be especially challenging for people who have personal experience with violence. The following questions are designed to help us meet the needs of each potential volunteer. Any information shared will be kept confidential.

What are your goals/expectations for volunteering at the Shelter for Help in Emergency?

Have you or someone you know experienced domestic/intimate partner or sexual violence?

What issues related to domestic/intimate partner or sexual violence might be difficult for you to deal with during training?

What topics related to domestic/intimate partner or sexual violence would you like to learn more about during training?

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Volunteer Application Form cont.

Volunteer opportunities at the Shelter for Help in Emergency require various levels of training. Below is a description of each training level, the hours of training required, and the services that fall within them.

Level One Volunteer – Administrative Support Services

Definitions and Dynamics of Domestic/Intimate Partner Violence; History, Philosophy, and Structure of the Shelter for Help in Emergency including policies and procedures; Emergency/Crisis Response to address safety needs; Community Referrals; Code of Ethics/Rules of Conduct; Role of the advocate; Self Care; Confidentiality; Personal Safety and Cultural Sensitivity. Requires 4 hours of training.

Examples:

- Assist staff with planning and organizing events/fundraisers throughout the year.
- Provide office support to staff when needed.
- Transporting recyclables to the Recycling Center.

Level Two Volunteer – Support Services

Crisis Intervention/Counseling; Post Traumatic Stress Disorder; Survivor Directed Services; Boundaries; Intersectionality of oppressions and societal impact of violence; Victims' Rights; Safety Planning; Impact of Domestic/Intimate Partner Violence on Children; History of the movement; Recording of data; Virginia Sexual and Domestic Violence Action Alliance information; Language of Domestic/Intimate Partner Violence work; Technology and its impact on victims. Requires 20 hours of training.

Examples:

- Provide education/outreach to community members at local fairs and other events.
- Distribute Shelter materials and announcements throughout the community.
- Assist staff with various children's activities.

Level Three Volunteer – Direct Services

Working with people with disabilities (mental health, cognitive and/or physical); Working with underserved populations (immigrants, LGBTQIA, children, elderly, males); Civil and Criminal Justice Systems; Advocacy; Risk Assessment; Response Teams; Medical Concerns; Secondary Victimization; Suicide Intervention; Record Keeping; Domestic/Intimate Partner Violence Laws; Child Abuse and Neglect Laws; Law Enforcement Response. Requires 32 hours of training.

Examples:

- Hotline coverage and intake services for clients coming into Shelter.
- Transporting clients and their children to various appointments.
- Providing a safe-house for client's pets while in Shelter.